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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

SHORT-TERM CONTRACT POSITION
Professional Nurse: HPV

APPLICATION REQUIREMENTS


- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership in professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.


DISCLAIMER

- We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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PROFESSIONAL NURSE: HPV SHORT-TERM CONTRACT POSITION (Not exceeding 2 months)

Department: Health
Branch: Region A - G
Designation: Professional Nurse: HPV
Salary Range: R35 516,09pm (basic salary, excluding benefits)
Location: Health Department, Region A - G

Minimum Requirements:

- Grade 12/Matric certificate (NQF level 4);
- Diploma/Bachelor's Degree in General Nursing, Midwifery and Community Health Services (NQF level 7);
- Diploma in Clinical Assessment, Treatment and Care and Mental Health at NQF level 7 will be an advantage;
- SANC registration;
- 3-year experience post basic qualification;
- Must have a valid driver's license.

Primary Function:

Applies procedural nursing sequences with regard to the diagnosis, treatment, monitoring, evaluation and control of communicable and non-communicable diseases and participates in community-focused awareness initiatives and personal development interventions through the dissemination of advice and information on health issues and associated treatment applications in order to ensure that objectives related to affordable, accessible and cost-effective health care are realised.

Key Performance Areas:

- Render a comprehensive and integrated Primary Health Care Services by assessing, diagnosing, treating and/or referring, which includes all elements and principles of the National Core Package and the National Priority Programmes.
- Actively participate in the identification, design and delivery of health awareness campaigns at the clinic and community level.
- Conduct specific administrative processes and procedures.
- Implement the activities and procedures in relation to the rendering of comprehensive health care services at the Primary Health Care Facility level and in accordance with the MFMA and other relevant legal frameworks.
- Initiate, facilitate and maintain community and intersectoral collaboration at clinic/regional level.
- Collaborate with stakeholders (Support Partners, Non-profit Organisations and other Community Structures).
- Quality assurances, accurate recording and reporting.
- Compilation of data reports.



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Leading Competencies:

- Computer literacy (MS Word and Excel);
- Collaborative/Teamwork management & Accountability;
- Good Communication ability and Networking skills;
- Coordination skills
- Problem-solving through negotiation, consensus building or compromise;
- Counselling skills.

Core Competencies:

- Basic knowledge of Interpersonal relations and customer relations;
- Basic knowledge of local government, interpersonal relations and customer relations;
- Customer and Service Delivery Management (Batho Pele) Ethics, HR Values + CoJ Values, Integrity and Professionalism, Impact and Influence and Confidentiality;
- Quality Assurance through accurate recording and reporting.

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”

Please take note that only online applications will be considered. Please apply by using the following link below:

Region A https://share.hsforms.com/1T7b4H9q_Q8ytHm_ECnsu0A469tl

Region B <https://share.hsforms.com/18wn15mSrT0aU7ZujbQok0w469tl>

Region C https://share.hsforms.com/1vpSXYqJyQGKrr_J9MkMoSQ469tl

Region D <https://share.hsforms.com/10ZCIIxB-SXSEGKzybUG0hA469tl>

Region E <https://share.hsforms.com/1gcb71fUETFWaPi8S4xP16A469tl>

Region F https://share.hsforms.com/1ueS_jToUS9OkyQGvHa5luQ469tl

Region G <https://share.hsforms.com/1vAYVIWBKSjWn1PbdgC1nfQ469tl>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Refilwe Mokgako

Tel No: 011 407 6680

CLOSING DATE: THURSDAY, 05 FEBRUARY 2026



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Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation.