



a world class African city

@CityofJoburgZA

@CityofJohannesburg

CityofJoburg

WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

*Appointment in these positions will be subject to the signing of an employment contract and performance agreement, as well as disclosure of financial interests*

**PERMANENT POSITIONS:**

**Head of Department: Public Safety  
Group Head: Communication and Marketing**

**APPLICATION REQUIREMENTS**

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.

**DISCLAIMER**

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



a world class African city

@CityofJoburgZA   
 @CityofJohannesburg   
 CityofJoburg 

## HEAD OF DEPARTMENT: PUBLIC SAFETY

**Department:** Office of the City Manager  
**Branch:** Public Safety  
**Designation:** Head of Department: Public Safety  
**Remuneration:** R 2 219 302 pa (all-inclusive, cost to company)  
**Location:** Sappi Building, 48 Ameshoff Street, Braamfontein

### Minimum requirements:

- Matric/Grade 12; or equivalent
- Bachelor's Degree in Criminal Justice / Police Science / Fire Science / Disaster Management / Law Enforcement / Business Administration / Public Administration, or relevant degree in Public Safety Administration discipline or related field (NQF level 7);
- 10 years' extensive experience and subject matter expertise in the public safety, security, and emergency management services environments, of which 5 years must be at a senior managerial level;
- Working knowledge of police and/or emergency management operations;
- Good knowledge and interpretation of policy and legislation;
- Good knowledge of the performance management system;
- Good governance;
- Good knowledge of supply chain management regulations;
- Valid driver's license;
- No criminal record (excluding previous conviction relating to political activities in the previous dispensation).

### Primary Function


To provide strategic leadership on all aspects of integrated public safety that ensure efficient and effective implementation/performance of the core functions as prescribed in all the regulations and prescripts governing public safety.


### Key Performance Areas:

- Provide strategic leadership and support on policing, traffic management, by-law enforcement, and crime prevention services;
- Provide strategic leadership, direction, and support for effective emergency, fire, rescue services, disaster management, public information education and relations, and by-law enforcement services within and beyond the borders of the City;
- Provide strategic leadership and direction for the effective implementation of disaster management and mitigation services;
- Provide strategic leadership and direction for the effective implementation of driver licensing and testing services;
- Provide strategic leadership and direction for the effective implementation of the City's assets, property, and human resource security services;



a world class African city

@CityofJoburgZA 

@CityofJohannesburg 

CityofJoburg 

### **Leading competencies:**

- Strategic direction and leadership; People management, Program and project management, performance management;
- Financial management; Change management; Change leadership; Governance leadership.

### **Core Competencies:**

- Moral competence; Planning and organising; Analysis and innovation; Knowledge and information management; Communication; Results and quality focus;
- Minimum competency requirements for Senior Managers

**Applicants who previously applied in Circular 108/2025 are encouraged to re-apply**

*“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”*

**Please take note that only online applications will be considered. Please apply by using the link below:**

<https://share.hsforms.com/18t65BQ24RU6IVIU1DdLQ0w469tI>

**APPLY ONLINE VIA THIS LINK: [www.joburg.org.za](http://www.joburg.org.za)**

### **ENQUIRIES ONLY:**

**Contact Person:** Pelisa Matsepe

**Tel No:** 011 407 6003

**CLOSING DATE: MONDAY, 09 FEBRUARY 2026**

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and Employment record verification,
- Criminal check, and
- Identity validation.



a world class African city

@CityofJoburgZA   
 @CityofJohannesburg   
 CityofJoburg 

## GROUP HEAD: COMMUNICATION AND MARKETING

**Department:** Office of the City Manager  
**Branch:** Group Communication and Marketing  
**Designation:** Group Head: Communication and Marketing  
**Remuneration:** R 2 219 302 pa (all-inclusive, cost to company)  
**Location:** Sappi Building, 48 Ameshoff Street, Braamfontein

### **Appointment requirements:**

- Matric/Grade 12, or equivalent;
- Bachelor's Degree in Digital Marketing / Communications / Marketing / Public Relations or related at NQF 7;
- 10 years' relevant experience, of which 5 years must be at a senior managerial level in marketing/communication and or public relations
- Strong web content development and social media marketing expertise;
- Deep understanding of digital analytics and the ability to translate data into actionable insights;
- Experience in using analytics tools to communicate outcomes and return on investment;
- No criminal record (excluding previous conviction relating to political activities in the previous dispensation);
- Valid driver's license.

### **Primary Function:**

The primary role of the position is to promote the vision and mission of the City of Johannesburg by creating communications and marketing strategies and plans, overseeing communication, marketing, and events team operations, and raising awareness of organisational initiatives and the mayoral priorities.

### **Key Performance Areas:**

- Develop, guide, implement, and drive a central communication and marketing strategy in response to the overall strategy and communications, marketing, and events activities, and programmes of the City;
- Create, enhance, and promote a positive image of the City;
- Initiate and guide the management of communication and marketing-related qualitative and quantitative research (surveys and polling) to ensure sustainability and growth;
- Represent the City of Johannesburg, promote and build sound relationships and stakeholder confidence between the municipality and all internal and external stakeholders;
- Ensure effective financial management and control and corporate governance throughout the area of accountability;
- Set the context, performance standards, and give oversight on business processes, quality, policy, and/or guideline management.



a world class African city

@CityofJoburgZA   
@CityofJohannesburg   
CityofJoburg 

### **Leading Competencies:**

- Strategic direction and leadership; People management, Program and project management, performance management;
- Financial management; Change management; Change leadership; Governance leadership.

### **Core Competencies:**

- Media / Public Relations and Communications, Marketing, Digital Communications, and Events Management;
- Public Finances and Administration: Knowledge of government policies specifically related to strategic and financial planning, organising, directing, and coordinating local government operations; Knowledge of risk management principles and the principles and practices of municipal budget preparation and administration;
- Management of Personnel: Knowledge of leadership techniques, principles, and practices/procedures used to delegate, manage/supervise, train, monitor, and evaluate the work of staff;
- Customer Service: General knowledge of principles and processes for providing customer services and meeting quality standards for services through the regular evaluation of customer satisfaction (e.g., surveys and polling);
- Technology: General knowledge of current trends and practices related to the use of technology in communications, marketing, and events-related activities;
- Project Management: Basic knowledge of project management techniques and tools;
- Change Management: A strong foundational understanding of the principles and concepts around change management and change.

### **Applicants who previously applied in Circular 108/2025 are encouraged to reapply**

***“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”***

**Please take note that only online applications will be considered. Please apply by using the link below:**

[https://share.hsforms.com/15UEqoYk5SeKKBmVyFShi\\_g469tl](https://share.hsforms.com/15UEqoYk5SeKKBmVyFShi_g469tl)

**APPLY ONLINE VIA THIS LINK: [www.joburg.org.za](http://www.joburg.org.za)**

### **ENQUIRIES ONLY:**

**Contact Person:** Pelisa Matsepe  
**Tel No:** 011 407 6003

**CLOSING DATE: MONDAY, 09 FEBRUARY 2026**



a world class African city

@CityofJoburgZA 

@CityofJohannesburg 

CityofJoburg 

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation.